**SERMO and SJO PW Conference**

***Internationalisation - practical challenges for university language centres***

**Warszawa, 4-5 December 2015**

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| **ORGANIZED BY:** | Association of Academic Foreign Language Centres SERMO  and the Foreign Language Centre of Warsaw University of Technology | | | | |
| **VENUE:** | Politechnika Warszawska  Plac Politechniki 1 00-661 Warszawa [sjo@sjo.pw.edu.pl](mailto:sjo@sjo.pw.edu.pl) tel. +48 22 234 7352  [www.sjo.pw.edu.pl](http://www.sjo.pw.edu.pl) | | | | |
| **TIME:** | **4-5 December 2015** | | | | |
| **FEES:** | **For SERMO members – 250 PLN For non-members – 300 PLN**  Conference fee includes conference materials and meals (lunch, dinner). | | | | |
| **REGISTRATION:** | Registration closes on **3 November 2015** Full payment should be made by **10 November 2015**  **Please, feel informed that your registration will be completed only after full conference fee has been paid.** | | | | |
| **CONTACT:** | Registration forms should be sent to: [sjo@sjo.pw.edu.pl](mailto:sjo@sjo.pw.edu.pl) Contact person: **Ms** **Marta Puchalska, tel +48 22 234 7352** | | | | |
| **MEALS:** | **Friday** **4 Dec 2015** | * coffee break * lunch * conference dinner | | **Saturday** **5 Dec 2015** | * coffee break * lunch or lunchpack |
| **ACCOMMODATION:** | **Participants should book hotels on their own** e.g viawww.booking.com.  Most hotels have considerable discounts for the beginning of December. | | | | |
| **Hotels in vicinity** | * **Hotel MDM** Plac Konstytucji www.hotelmdm.com.pl * **Campanille Varsovie**,  ul. Towarowa 2  www.campanile.com * **Hotel Metropol** ul.Marszałkowska  [www.hotelmetropol.com.pl](http://www.hotelmetropol.com.pl) | | * **Hotel Reytan** ul. Rejtana 6  [www.reytan.pl](mailto:hotel@reytan.pl?Subject=Hotel%20Reytan) * **Hotel - Ośrodek Sportu i Rekreacji Dzielnicy Śródmieście** ul. Polna 7a <http://www.osir-polna.pl/pl/hotel/oferta> * **Pokoje gościnne** **PW**  ul. Polna 50 <http://vip.wpw.pw.edu.pl/> | | |
| **WITHDRAWAL:** | **Before 15 November 2015** – full refund  **16-29 November 2015** – 50% refund **From 30 November 2015** – no refund | | | | |

**CONFERENCE REGISTRATION FORM**

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| DATE AND VENUE | | | **4-5 December 2015**  **Studium Języków Obcych Politechniki Warszawskiej** *(Warsaw University of Technology Foreign Language Centre)*  **Plac Politechniki 1 00-661 Warszawa** | | |
| PARTICIPANT'S NAME | | |  | | |
| SERMO MEMBER  (*please underline*) | | | YES | | NO |
| INSTITUTION | | |  | | |
| INSTITUTION'S ADDRESS | STREET |  | | ZIP CODE |  |
| CITY |  | | | TELEPHONE |  |
| E-MAIL |  | | | | |
| INVOICE SHOULD BE MADE OUT TO | | |  | | |

|  |  |  |
| --- | --- | --- |
| On Saturday, 5 December  I would prefer *(please underline)* | LUNCH | LUNCHPACK |

**Please, send the Registration Form by 3 November 2015 to:**  [**sjo@sjo.pw.edu.pl**](mailto:d.sleszynska@pb.edu.pl)

**The full conference fee should be paid by 10 November 2015 to the following account:**

**Stowarzyszenie Akademickich Ośrodków Nauczania**

**Języków Obcych SERMO**

**ul. Piotrowo 3a, 60-965 Poznań**

**Bank Zachodni WBK SA 6 oddział w Poznaniu**

**42 1090 1362 0000 0001 0531 2423**

**Please, include the participants name and the words "Warsaw 2015" in the description section of your transfer.**

**OUR SPONSORS:**

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